



Request for Transfer Credits

Complete this form to request credit at John Paul the Great Catholic University for previous coursework completed at a recognized institution of higher learning. Credit will be given for JP Catholic equivalent college courses successfully completed with a grade point of A or B *only* at other accredited colleges and universities. The Admissions Office determines course equivalency. No more than 90 quarter-units (sixty semester-units) of JP Catholic equivalent transfer credit are accepted. For more details on transfer credits please refer to the current university Catalog. Submit completed form to Dominic Iocco, Professor of Business at diocco@jpcatholic.com. If you have multiple courses you would like to transfer you may use an alternate form as long as you provide all of the same information and appropriate references.

Student Name: _____

Prerequisites for Transfer Credit Review:

- 1) You must provide JP Catholic with an official copy of your transcript from the university you wish to transfer credit from.
- 2) You must provide the official course description for the specific course that you believe is equivalent to a course at JP Catholic. This description must be submitted with this form. It must come from an official university document such as the Catalog, Website or a Syllabus.

(No requests will be reviewed without these two requirements being met.)

Course at JP Catholic that you are requesting credit for:

_____ (example MATH 100)

Course from previous institution that you believe is equivalent to a course at JP Catholic. (Read the university catalog for thorough descriptions of courses offered at JP Catholic.)

_____ (example MTH 201)

Grade Earned: _____ (Must be an A or B and proven on your transcript)

Internal Use Only ___ Accepted ___ Rejected Comments: _____

Signed: _____ Date: _____